

GROSSMONT COLLEGE
Classified Senate
Friday, September 6, 2019
1:30 pm – 3:00 pm
ASGC Board Room
AGENDA

Classified Senate Code of Ethics The Senate recognizes its responsibility and obligation to the classified membership. It serves and is committed to conducting its business with honesty, integrity, and professionalism to achieve the established mission and vision as described in the Senate Constitution. To that end, Senate is committed to accountability and transparency.

The Senate Code of Ethics applies to all employees of the Classified Senate. Classified Senate members share the fundamental responsibility to always act with integrity and in a manner that reflects the best interests of the Grossmont College Senate and its membership. Executive Board members of the Senate shall conform their conduct to the following Standards of Ethics:

Equitable access to participatory governance for all classified employees • Advocating for all classified employees with impartiality • Make every effort to ensure the stance taken at the site, or District wide, consensus of the majority of the Senate Executive Board • Professionalism that builds confidence and trust in both the classified leadership and classified membership that serve this District

EXECUTIVE OFFICERS	SENATORS	SENATORS
✓ Cindy Emerson-President	✓ Alexis Lytle	✓ Kirstyn Wagner
✓ Elaine Adlam-Vice President	<input type="checkbox"/> Bryan Lam	<input type="checkbox"/> Michele Martens
✓ Iliana Garcia-Secretary	<input type="checkbox"/> Colleen Parsons	<input type="checkbox"/> Nadia Almaguer
✓ Dana Mints-Treasurer	✓ Diana Barajas	<input type="checkbox"/> Pat Murray
GUESTS	✓ Graylin Clavell	<input type="checkbox"/> Rochelle Weiser
✓ Andy Timm	<input type="checkbox"/> Indira Saldana-Warren	<input type="checkbox"/> Ryan Cline
	✓ Keith Turner	✓ Shardai Zaragoza
	<input type="checkbox"/> James Cho	✓ Vaunette Allen

ROUTINE BUSINESS	
1. Welcome/Ice Breaker	Meeting called to Order by Elaine Adlam at 1:35
2. Public Comment	
3. Additions/Deletions to Agenda	

OLD BUSINESS	
4. Belief Statement Update- Dana Mints, Shardai Zaragoza, Diana Barajas	At the committee meeting, the other constituency groups were not ready to proceed with conversation so they will email their constituents Chair's and this item will be discussed at the next Student Equity meeting.

NEW BUSINESS	

COMMITTEE REPORTS

<p>5. Communication Workgroup Dana Mints, Elaine Adlam, Graylin Clavell, Kirstyn Wagner, Michele Martens</p>	<p>Kirstyn Wagner & Dana Mints presented on the work they have been doing to create the outline of Classified Senate the communication plan. They did need more than the 3 weeks that was originally allocated to this task. The workgroup asked for 2 more weeks to complete the list of classified staff and the areas they work in so that each Senator could choose an area that they will communicate with.</p> <p>Presentation focused on plan to communicate information out to classified staff, more work is needed to develop a plan to communicate information into Senate.</p> <p>Hand out mapped step by step as to how each step would work Steps included in presentation: Classified Senate share out and obtaining Classified Staff feedback.</p> <p>A share out form was created so that Senators/Committee members can use as a guide to identify information that needs to be shared at Senate meetings. An idea was communicated that it would be useful for this form to be a fillable form so that it can be typed into.</p> <p>Eventually the plan is to create a Canvas container with all of this information so that others, in the future, will have access to this information and will understand how/where decisions were made about this plan.</p>
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<p>6. Facilities Committee Vaunette Allen, Andy Timm</p>	<p>As a part of accreditation we must have a 5 year facilities master plan. The approval of the master plan is being pushed through as soon as possible to be ready for Accreditation.</p> <p>The items for consideration in the plan are attached in the Facilities Prioritization attached form. At this meeting the request from the committee was for Classified Senate to rank the priorities from the projects listed. Conversation was had regarding multiple projects listed.</p> <p>Discussion was had regarding the validity of this information only being ranked by those in the room versus requesting information from all Classified Staff. The group agreed this was an important item to have feedback from as many classified professionals as possible in the amount of time that we had available to provide Classified Senate's input to the committee.</p> <p>Action Plan: A plan was created to send this information out to Classified Staff and request input. A google form will be created by Alexis Lytle and Keith Turner where we can capture how each participant ranks each project. This will be sent out by Elaine Adlam by 5PM on Tuesday to request rankings and feedback. Google form results will be reviewed and finalized at 9/20 Senate meeting. Andy Timm will attend this meeting to collect final rankings and feedback to take back to committee.</p>
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INFORMATONAL

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FOR CONSENSUS

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FOLLOW-UP (5 minutes)

Who	Item	Timeline

WORK AHEAD: Thank you grams,

NEXT MEETING: Friday, September 20th, 2019 the ASGC Board Room between 1:30 pm and 3:00 pm

Meeting Adjourned at 3:03 PM by Elaine Adlam

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